

CITY OF NEWARK
Delaware

August 30, 2007

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OK
Recommend approval,
[Signature]

TO: Carl F. Luft, City Manager

FROM: Carol S. Houck, Assistant to the City of Newark [Signature]

SUBJECT: Recommendation on Contract No. 07-13
Purchase and Installation of Police Facility Security System

PURPOSE

Contract No. 07-13 provides for the purchase and installation of a new security system in the Police facility. The current system that has been in place since construction of the building in 1993 has continually failed to operate satisfactory including continual card reader failures that render doors useless, quickly worn cards that required continual replacements (not as convenient to a workforce on rotating shifts), and alarm alerts to the Chief of Police Office rather than our 24 hour dispatch operation. In addition, the repairs that became necessary to the card reader over the course of the years became a continual source of problems, often requiring card readers to be removed from doors and shipped to the repair vendor.

Thankfully the Police Department applied for and received a Homeland Security Grant that allows for replacement of the original system at this time.

BID OPENING

Contract No. 07-13 was advertised in The News Journal paper and copies of the bid documents were mailed to or picked up by five interested bidders. On Tuesday, August 14, 2007, one sealed bid was received and opened as follows:

WFI Delaware	\$59,650
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References were called for the sole bidder including representatives involved with the operation and maintenance of the system proposed by WFI (Lenel) from the Wilmington Police Department, the Philadelphia Sheriff's Department, the Delaware River and Bay Authority, and a firm called Security-Agilent Technologies.

All contacts reported a high level of satisfaction with WFI including comments such as their being quick to respond to service needs; staff show up on time and ready to work; a pleasure to work with; extremely knowledgeable and integrated 14 floors of one facility without a problem experienced.

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FUNDING

Funds to cover the cost of this system purchase and installation are available from a Delaware Emergency Management, Homeland Security Grant totaling \$60,000.

RECOMMENDATION

It is therefore recommended that City Council award Contract No. 07-13 to WFI Delaware of Newport, DE for the purchase and installation of the complete Lenal Door Security System (including coordination of doors and cameras that provides continuous recording/200 access cards/credentialing system/operating system/video management/and training) for their bid amount of \$59,650.